



Adar Gardens Homeowners Association

MINUTES OF THE ANNUAL GENERAL MEETING OF ADAR GARDENS HOMEOWNER'S ASSOCIATION (HOA) HELD IN THE PARK, ADAR GARDENS, VORNA VALLEY ON SATURDAY 27 JUNE 2015

1. PRESENT

As per attendance register.

2. IN ATTENDANCE

Ms. Sharon Hall – Millennium Business Services cc

3. PROXYS

Unit 40	-	A Van der Westhuizen
Unit 37	-	C Forbes
Unit 13	-	J Betten
Unit 42	-	A Mmbara

4. WELCOME

The Chairman, Mr. J Hill opened the Meeting by welcoming all the members. The Notice of the Meeting was confirmed to be sent out in the prescribed manner, it was also confirmed that a quorum was present at which point the meeting was duly constituted and declared open.

5. THE MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

The minutes of the previous Annual General Meeting were approved by the meeting.

6. CONSIDERATION OF THE CHAIRMAN'S REPORT

The Chairman distributed the Chairman's report to the Meeting and went through it in detail after which it was approved by the meeting. - The Chairman's report is attached to these minutes.

7. APPROVAL OF THE AUDITED FINANCIAL STATEMENTS

Ms. S Hall presented the audited financial statements in detail for the year ending February 2015. The financial statements were accepted by all present at the meeting.

8. THE APPROVAL OF INCOME AND EXPENDITURE FOR THE ENSUING YEAR

Ms. S Hall presented the budget for the ensuing year and confirmed that the only special project that is going to be investigated by the trustees is to repair / upgrade the tar surface at the entrance of the complex, the project is expected to cost in the region of R 80 000.00. This amount has not been provided for in the budget and will be paid for out of the saving account. It was then proposed that, as per the proposed budget in the AGM pack the levies would remain the same for the ensuing financial year at R515.00 per unit per month. This levy was approved by all members present at the meeting.

9. TO APPOINT AN AUDITOR FOR THE ENSUING YEAR

The auditors of the Home Owner's Association for the ensuing year will remain Haasbroek Steyn Chartered Accountants.

10. ELECTION OF TRUSTEES

Mr. J Hill thanked the trustees for all their hard work and commitment over the past year and confirmed that no nominations had been received.

The following proposals and nominations were accepted as Trustees for the ensuing year by the Members:

- | | | | | |
|------------------|---|----------|---|------------------|
| • Mr. J Hill | - | Unit 24 | - | Current Chairman |
| • Mr. B Dhliwayo | - | Unit 26 | - | Finance |
| • Mr. D Desai | - | Unit 36 | - | Finance |
| • Ms. L Pather | - | Unit 8 | - | Gardens |
| • Mr. F Pinto | - | Unit 8 | - | Communications |
| • Mr. R Naicker | - | Unit 20- | - | Aesthetics |
| • Mr. A Singh | - | Unit 23 | - | Security |
| • Mr. R Singh | - | Unit 43 | - | security |

Residents willing to help out where needed:

- Mr. F Bartlett - Unit 09

The Chairman on the section 21 company of the Adar Gardens Home Owners Association will be decided upon and appointed at the first meeting.

11. DETERMINATION OF THE DOMICILIUM CITANDI ET EXECUTANDI

The Domicilium for the Adar Gardens Home Owner's Association will remain that of the Complex Administrator – Millennium Business Services cc.

12. GENERAL and THE CHAIRMAN'S REPORT

General items discussed:

- Tailgating is still an issue, it was requested that the trustees investigate stickers for the vehicles of the residents
- Residents have been asked to advise either Sharon or the trustees should there be any problems with the intercom systems
- The liability sign for Adar Gardens will be installed on the wall of the complex
- The paint code to be put onto the Adar Gardens website
- Trustees to investigate paper re cycling
- It was confirmed by the trustees that a new battery has been installed to the gate motor, should the power go out the gate will be operational for approx. 4 days
- Residents have been requested to ensure that their details are kept up to date on the Adar Gardens Website: www.adargardens.co.za
- The residents are urged to communicate with the trustees (either good or bad feedback) via the Adar Gardens website and email address:
trustees@adargardens.co.za
www.adargardens.co.za

Frank Bartlett thanked the trustees for all their hard work and dedication to the smooth running of the complex over the past year.

There being no further business to discuss, the meeting closed at 09:55

Minuted by: **SHARON HALL**
MILLENNIUM BUSINESS SERVICES

Approved by: **JEFF HILL - CHAIRMAN**
ADAR GARDENS HOMEOWNERS ASSOCIATION